

FINAL



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
June 15, 2009

**PRESENT:** TOM CLOW, CHAIRMAN; RICHARD W. BUTT, VICE CHAIRMAN; DONNA OSBORNE, SELECTMAN; KEITH R. LACASSE, SELECTMAN; JAMES DONISON, SELECTMAN

**RECORDING SECRETARY:** Cherry Palmisano

**GUESTS:** Frank Campana, Ray Eaton, Greg Begin, Jack Dearborn, Jon Osborne, Jan Synder, Chuck Metcalf, Elwood Stagakis, Heleen Kurk, Sherry Burdick, Gene Propper

**7:00 p.m. Chairman Clow called the meeting to order.**

**Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 7:05 p.m. pursuant to the authority granted in RSA 91-A:3, II (a&c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Donison – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0**

**Chairman Clow moved, Selectman Osborne seconded to come out of non public session @ 7:14 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Donison – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0**

**Chairman Clow moved, Selectman Osborne seconded to seal and restrict the minutes of the non public session. Passed 4-1-0 Selectman Lacasse voted against sealing the minutes.**

**PUBLIC COMMENT** – Mrs. Heleen Kurk and Ms. Sherry Burdick came before the Board to discuss the Town of Weare 250<sup>th</sup> Celebration. Mrs. Kurk said they advertised the need for volunteers to help plan the celebration and 1 person came forward to volunteer. Mrs. Kurk feels there are not enough members to be a successful committee and is asking the Board's opinion. Chairman Clow said he has heard of several others who are interested. Chairman Clow said they are trying to put together a long range planning committee to celebrate the 250<sup>th</sup> anniversary of the Town of Weare in appropriate style. Mrs. Kurk feels it won't work as a town committee. Ms. Burdick said it is a big project. Mrs. Kurk said she envisions at least 7 members on the committee with a 4 year commitment. The Board said they have not discussed the issue. It was discussed they could extend the deadline if they think that would motivate people to sign up. Mrs. Kurk feels if something isn't started soon they won't have adequate planning time.

Mr. Frank Campana said he is not looking to circumvent the Police Chief or looking to put the Board into a micro management position. Mr. Campana said he picked up a copy of the May 15 issue of the Messenger newspaper and there was a picture of 4 Weare officers with Justice David Souter in Washington, DC. When he saw the picture, he said he was reminded of the many discussions he has listened to regarding money, default budgets and overtime, especially with the Police Department. Mr. Campana wonders if the Board knew about the trip, did they give approval, and did they know the associated expense. Mr. Campana said there was a Lt. and Sgt. on the trip as well. Mr. Campana asked if the trip involved overtime for the remaining officers in town to fill in. He has heard many discussions regarding overtime in the Police Department and said you cannot hold discussions regarding over spending on overtime and have 4 officers go on a trip together. Mr. Campana would like to know who paid for the trip. Chairman Clow said to discuss the issue he would want to have Chief Begin present. Selectman Osborne said she heard that Chief Begin covered the shifts, the officers used their vacation time and the officers paid for the trip themselves.

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**DEPARTMENT HEAD** – Mr. Chuck Metcalf, PARC Chairman, is requesting spending money from their CRF fund. Mr. Metcalf said they are looking to run a fence at Bolton Field to prevent vehicles from accessing the field and causing damage. He has contacted 2-3 fencing companies looking for estimates to go around the whole field or just certain sections. Mr. Metcalf said Blue Ribbon Fence responded with a quote for \$7,500 to run a fence on the soccer and football fields with access for emergency vehicles. The amount of money in the CRF fund is \$13,650 which would leave a balance of \$6,150 in the Recreational Development and Improvement Fund. Mr. Metcalf said there was a rollover vehicle at Ineson field that caused damage but they do not have the money to fence that field. The fence would prevent vehicles from gaining access to the soccer and football fields, someone on a dirt bike or an ATV could get onto the fields. They are estimate needing 400 ft of fencing. Vice Chairman Butt asked if they were putting up fencing at the edge of the fields or at the edge of parking lot where a guard rail might work because they are really trying to contain the vehicles in the parking area. Vice Chairman Butt mentioned that the Highway Department can get guard rails. Vice Chairman Butt asked if putting up fencing now will work with other fencing in the area. It was discussed the fencing is chain link, would be waist high and be the same as the baseball field and playground fencing. Mr. Metcalf said there would be gates for emergency vehicles and access for people to walk through. Selectman Donison commented on only having one estimate. Mr. Metcalf said they did try 3 companies and they were surprised they did not receive additional estimates. Blue Ribbon Fencing put up the rest of the fencing at Bolton Field.

**Selectman Donison moved, Selectman Lacasse seconded to expend up to \$7,500 for the fencing at Bolton Field with the attempt to get 3 price quotes with the money to come out of the Recreational Development and Improvement Fund. Passed 4-0-1 Vice Chairman Butt abstained.**

**REAPPOINTMENT TO ZONING BOARD** – Chairman Clow told Mr. Elwood Stagakis that the Board has been inviting all volunteers to come before the Board to meet with them. Selectman Lacasse asked Mr. Stagakis what motivated him to volunteer on the Board. Mr. Stagakis said he was on the board in Windham, left the state, and then returned. He is retired, bored and would like to serve the town. He went back to college and earned a degree in Environmental Technology. Mr. Stagakis said he served in Arizona as a Town Planner. He is employed part-time as a surveyor and tester. Vice Chairman Butt said he knows Mr. Stagakis has applied to volunteer in other positions and asked him if there would be any scheduling conflict. Mr. Stagakis said no. Mr. Stagakis has had CERT training in Weare and has been on the ZBA for 3 years.

**Chairman Clow moved, Selectman Donison seconded to re-appoint Elwood Stagakis to the Weare Zoning Board of Adjustments for a three year term. Passed 5-0-0**

Chairman Clow asked Mr. Jack Dearborn how long he has served on the ZBA. Mr. Dearborn said he has been on the committee for 23 years, has chaired on and off and is currently vice chair. Chairman Clow asked Mr. Dearborn what keeps him coming back. Mr. Dearborn said he serves to be relevant in the community. He has always lived in town, plans on always living in town and feels he needs to give back. Vice Chairman Butt asked if the ZBA has a formal process in place to review changes that are being requested or variances at any point of time, regarding the sign ordinances and the number of requests, showing deficiency in the ordinance. Mr. Dearborn said they have the fortune of having Neal Kurk serving on the Planning Board as well as the ZBA. Mr. Dearborn said the Planning Board owns the sign ordinance, the ZBA voices opinion. Mr. Dearborn does not feel it would be a bad request to look at the sign ordinance. He feels the town has done very well with petitioned articles from concerned citizens. Vice Chairman Butt said there may be some things in the ordinance that may need to be reviewed. Mr. Dearborn said maybe a modification from the Planning Board to the ZBA, the ZBA could provide input, but he feels the Planning Board should initiate.

**Selectman Donison moved, Selectman Lacasse seconded to re-appoint Jack Dearborn to the Zoning Board of Adjustments for a three year term. Passed 5-0-0**

**APPOINTMENT TO CABLE COMMITTEE** – Mr. Stagakis said he does not know much about what the Cable Committee does, but he is certainly interested in learning. It was discussed Mr. Stagakis has shown interest in the

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Economic Development Committee as well. Mr. Stagakis said he would chose to serve on the Economic Development Committee over the Cable Committee. Vice Chairman Butt said there is a meeting tomorrow night; the committee meets once a month. Vice Chairman Butt feels the Economic Development Committee would be a better fit. Vice Chairman Butt said there is a member of the Economic Development Committee that does not attend the meetings. Chairman Clow said Mr. Stagakis will attend the Economic Development Committee meeting and see if he is interested.

**BEGIN DISCUSSION ON INSTALLING LIGHTS ON FOOTBALL FIELD AT BOLTON PARK** – Mr. Tony Sawyer, president John Stark Generals Football, reminded the Board they started the process of building a concession stand at Bolton Field a year ago. Mr. Sawyer said it is an impressive building used by other groups. John Stark Generals has started the plan of putting lights at Bolton Field because they don't feel the field gets the amount of use it should. Mr. Sawyer said he has had discussions with the High School as well as WAC. They feel night games will draw other members of the community out, and everyone would benefit. The lighting was on the master plan. The money was supposed to be funded from John Stark Generals; he is looking for matching grants. Mr. Sawyer informed the Board he is having someone to the field for different options on Thursday evening. He understands there will be a public hearing needed and knows there will be questions from abutters and the public in regards to reflection of lights and the safety of the public.

Mr. Sawyer said he is here tonight to let the Board know the direction they are planning on going; they are not looking for taxpayer funds. They will cover the cost of installation, equipment, running the lights and maintaining the lights. The company would warranty the lights for 40 years, light bulbs and wiring issues. Mr. Sawyer said he has gone to other communities to look at their set ups, some use telephone poles, which are being treated now for insects. Mr. Sawyer feels Bolton Field has so many opportunities and feels this would benefit the whole community. Chairman Clow asked for the timeline. Mr. Sawyer said he wants to seek approval first to know if they can go forward, he does not expect they would have it done in the fall, they need to raise the funds and are looking into matching grants. They are a non profit organization, after the fundraising they expect to start installation next spring. Chairman Clow asked when he would have solid information if they were to hold a public hearing. Chairman Clow said they would be asking the town to accept a gift of the lighting. Mr. Sawyer would like to see a public hearing in the near future, he will have pricing soon and have different lighting options available. They would like to buy the product and have volunteers install the lighting. Mr. Sawyer said he is just waiting to hear pricing and needs to take into consideration abutters.

Mr. Sawyer said there is power available at the concession stand; they no longer utilize generators. Mr. Sawyer thinks it could cost approximately \$50,000 but needs to research into the lighting system further. Vice Chairman Butt said before they have a public hearing they need to have a presentation on the products being used, installation, and maintenance costs. Vice Chairman Butt feels the town should bear the cost of maintenance. Vice Chairman Butt said the parking at Bolton Field is limited and he does not think the facility is built up enough to handle the parking. He is concerned with additional parking and the need to light the area and would like a presentation to the Board. Chairman Clow said they need more specifics before the public hearing. Mr. Sawyer said in looking at the master plan there was only lighting on the field not the parking area and asked to what extent they would light the area. Vice Chairman Butt asked where people park now during football games. Mr. Sawyer said they park in the parking area. Vice Chairman Butt said he has seen people parking on the entrance road as well. Mr. Sawyer said if there are soccer games ending when a football game is starting sometimes it causes a bottleneck in the parking area. Chairman Clow said they just want to make sure there is safe passage for people getting back to their vehicles. Vice Chairman Butt said he would like to consider all options.

Vice Chairman Butt said in considering the lighting for the football field they might want to consider lighting the playground as well. Mr. Sawyer said when they had the transformer put in place for the concession stand they took into consideration of lighting the football field. Mr. Sawyer does not know how the lighting would affect abutters and said they have different options for installation so as not to affect the abutters. Selectman Lacasse thanked the John Stark Generals for all their work at Bolton Field. Vice Chairman Butt thanked them as well and said it gives a

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sense of community; this is being done not only for the current families but for future community members and is being done professionally. Mr. Sawyer said it is all being done by volunteers and lots of the material was donated. Mr. Sawyer said the safety of the children is very important to him. Mr. Sawyer said with the maintenance agreement they have to purchase lights and poles through that company and after they sign off after completion they will have a signed 40 year warranty. Vice Chairman Butt asked for anticipated wattage output. Mr. Sawyer said when you first start the lights they have to stay on longer so they initially use more wattage. Mr. Sawyer said the John Stark Generals pays for the electricity now. Vice Chairman Butt has a problem with volunteers, after putting forth so much time and effort, and does not feel comfortable with putting the burden of maintenance on the volunteers, it is town property and the town should be covering the maintenance costs. Mr. Sawyer said it is a town building being insured by the town. This discussion will continue at the BOS next scheduled meeting on Monday, July 6<sup>th</sup>.

### MANIFESTS

**Chairman Clow moved, Selectman Osborne seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer or Deputy Treasurer to sign checks dated June 18, 2009. Passed 4-0-1. Selectman Lacasse abstained.**

<b>Accounts payable</b>	<b>\$676,205.43</b>	(Weare School \$650,000)
<b>Gross Payrolls</b>	<b><u>\$42,727.25</u></b>	(includes Spec Detail, Credit Union, Taxes)
<b>Total</b>	<b>\$718,932.68</b>	

Selectman Donison would like to hear comments from the Police Chief regarding an officer working a total of 118 hours in a week. Selectman Donison said he has budget and safety concerns. It was discussed Chief Begin said starting May 31 the situation would solve itself and Selectman Donison would like input from the Police Chief. The Board will ask the Police Chief to come in at the end of July.

### MEETING MINUTES

**Chairman Clow moved, Selectmen Osborne seconded to approve the minutes of June 1, 2009 minutes as amended. Passed 4-0-1. Selectman Lacasse abstained.**

**Chairman Clow moved, Selectmen Osborne seconded to approve the minutes of June 8, 2009 minutes as amended. Passed 4-0-1. Selectman Osborne abstained.**

**ADMINISTRATIVE REPORT** – Selectman Donison commented on the Fire Marshall's report and said some items have been taken care of but he is unsure how many have been completed. Selectman Donison asked why they are looking for fire sprinkler estimates at the Town Office Building. Vice Chairman Butt said some people feel it would be a competitive approach to install the sprinklers to eliminate other things from the list. Selectman Donison mentioned a dog house dormer on the basement door, estimate for work with fire proof door was \$3,920, not sure if this is what the Fire Marshall's report was referring to. Chairman Clow said Chip Meany was receiving estimates to put a fire proof door on the inside and sheet rock at the entrance way. Vice Chairman Butt said a problem they are having is ownership and availability to move some of the items on the list. It was discussed the Building Committee did not have a quorum at their meeting. Vice Chairman Butt said they need to give the responsibility to someone to take care of. Selectman Donison would like to have the Fire Marshall's report updated. Selectman Lacasse said they need to go through the list, cross off what is eliminated from the list, and send a letter to the Fire Marshall. Vice Chairman Butt said Ray Eaton has spoke with the Fire Marshall directly.

Chairman Clow said they are moving forward with the search for a Town Administrator and they hope to have someone in place within a few weeks. Chairman Clow said he gives Mr. Chip Meany credit for effort on some of the items and said they do need to have some one in place to direct what needs to be done.

Selectman Donison said the Building Committee prepared a list of projects, with dollar amounts and the critical list total is \$26,500 and the necessary list total is \$37,000; does not include the Highway Building and excludes items on the Fire Marshall's report. Vice Chairman Butt said when looking at the balance on funds, some balances of

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Capital Reserve Funds are not accurate because some transfers have not yet been made. Selectman Donison said the total for critical and necessary items is \$64,000. Chairman Clow said the reason they are looking into the fire sprinklers is because they need to fire proof all the hallways and they are looking for the most cost effective means.

**PREPARATION OF DEFAULT BUDGETS** – Vice Chairman Butt said there is an RSA that talks about default budgets. Default budgets can be interpreted as based on dollar amount from last year (cost of services plus or minus contractual obligations) or considered as unit cost per service to determine service (cost of goods for services goes up so does cost of service). Vice Chairman Butt said the only exception was last year or the year before there was an adjustment made for fuels, because it was felt it was a measurable amount. His position is they could estimate cost of material for any services they provide, oil filters / oil changes. The cost to maintain a fleet of vehicles is based on the last approved operating budget 6-7 years ago, they have not raised the budget, but have taken away from other line items to compensate that line. They need to agree how they determine the default budget. Vice Chairman Butt questions maintaining a fleet of vehicles they are obligated to maintain and asked how they maintain level of services. Vice Chairman Butt does not know how only fuel got into the default budget. Vice Chairman Butt mentioned a letter they received from Local Government Center regarding town's figuring their defaults by cost of services. He wonders when they reach the point where they will have to park vehicles and not plow the streets. The Board discussed what this tells the town. Chairman Clow said it was done for fuel because they were developing the budget and looking at cost of \$4.00 per gallon, fuel costs have doubled and the Board was looking at ways to work within the parameters of the law and run the vehicles. Chairman Clow said they looked at the guidelines from the state and took the wiggle room.

Vice Chairman Butt said previous Boards did include raises within the default budget because employees were promised raises. Chairman Clow said to some degree in trying to improve a system you can derail a system, there was a wage scale that existed, then they went to a cost of living raise for 1 year. He said the idea was to give a cost of living raise, revamp and move from there. Chairman Clow said it never passed with the voters, this year it did not pass again. Vice Chairman Butt said at one point the Board agreed to put raises into the default budget. Selectman Donison mentioned if the article would be defeated the default amount would be the same as last year, with certain adjustments required or the government body can take up the issue.

Selectman Butt said when the budget is presented, the default is not presented at Deliberative Session and said the BOS has the authority to change the default budget number if new information is presented. Vice Chairman Butt said the default budget represents a level of service he expects every year. The Board discussed providing the same level of service is going to increase because the products to provide the services have increased. Chairman Clow said in accepting responsibility to be a Selectman it is to see that necessary services are provided regardless of what the budget is, anything within the law to provide the services, that is what they need to do. Chairman Clow said the services they provide in town are not extravagant services. Chairman Clow said when determining fuel, they had to estimate, there is now room in the fuel line, but they may not have room come the end of the year. Chairman Clow said they work with the best information possible to make the budget. Selectman Lacasse said when the taxpayers are not approving the budget they are stating that they cannot afford it. Selectman Donison said people voted on the default budget with the understanding of the dollar amount, if they have to cut services, then they have to cut services to stay within the dollar amount. Chairman Clow said he is talking about adjustments after the fact, to stay within the bottom line, they went to DRA because they thought they would over spend, they did not. They need to discuss what structure goes into building the default budget for next year. Selectman Osborne said there are taxpayers out of jobs and don't have an option on how to vote. Selectman Lacasse said they might need to eliminate pushing back snow when it doesn't need to be done or cutting the 3<sup>rd</sup> shift at PD. Vice Chairman Butt said it would be a sad day when the Board has to cut back the level of services. Selectman Lacasse said Vice Chairman Butt is proposing to craft two proposed budgets. Vice Chairman Butt said they have to decide the level of service. It was discussed they don't say enough of what is missing when the town works from a default budget. Selectman Lacasse said there needs to be a clear choice. Selectman Donison said they need to define the default to the public and tell them a default budget may mean, for example, the town loses the 3<sup>rd</sup> shift at the Police Department. Vice Chairman Butt said they are telling

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the voters that which ever budget they vote on they will get the same level of service. Chairman Clow said they made mistakes in the process, example will be the welfare cut, decreased at a time when the town will most likely need it the most. Vice Chairman Butt said he does not want to scare people to vote for the proposed budget. Vice Chairman Butt feels some services can be calculated. Vice Chairman Butt mentioned Mr. Knapp being over in his budget because the supplies he needs are based on costs from 8 years ago, know they are going to be over, and asked why do it like that. Selectman Donison said if they go with true default what does that mean for level of service. Vice Chairman Butt said they will need to look at what services are not going to be provided.

Vice Chairman Butt said there are two different ways to calculate the default budget. First being by the cost of services and the second being the dollar amount. Vice Chairman Butt said the way they craft the proposed budget and the default budget are the same.

**TAX DEEDING OLD FRANCESTOWN ROAD** – Chairman Clow said there is a parcel of land that the owners are asking the town to take and the legal opinion the town received says to take the land. Selectman Lacasse said he won't take it until he discusses it with the land owner. Chairman Clow said they don't vote to take it, they vote to not take it. Vice Chairman Butt said to send the landowners a registered letter. Selectman Lacasse will speak with the landowners and get the information to the Board.

**STONE BUILDING INTERIOR REPAIR** – Chairman Clow reviewed the background information regarding the check received from Primex in 2003 to repair the Stone Building ceiling and finials. The money was never spent on the building and went into the General Fund. Chairman Clow feels they are obligated to make the repairs, the money is no longer there but the money should come out of the Government Building and Maintenance Fund.

**Chairman Clow moved, Selectman Osborne seconded to spend up to \$1,500 for the repair of the Rotunda in the Stone Memorial Building, with money to come from the Government Building and Maintenance Fund. Passed 3-2-0. Selectman Lacasse and Vice Chairman Butt voted no because of where the money came from.**

Selectman Lacasse feels they are obligated because they received an insurance check from the insurance company. It was discussed the Government Building and Maintenance Fund has a balance of \$162,000 and there is no place in the operating budget to expend the money from. Vice Chairman Butt feels it is an operating expense and the money in the Government Building and Maintenance Fund is to do work on buildings that were left in disrepair for years. He said this repair is not a high priority and feels the money in that fund is only for major expenses. Vice Chairman Butt feels next year they will not get any more money approved from the voters to put into that fund. Vice Chairman Butt said in looking at \$1,500 he would rather spend it on items that get used on a daily basis, like front doors on the Town Office Building. He is not saying the work on the Stone Building shouldn't be done, but he does not agree to take the money out of that fund and is not sure where else the money can come from. Chairman Clow said he does not care where the money comes from, but the insurance company paid for the repair and they have an obligation to make the repairs. Chairman Clow said if they just take the money out of the operating budget what will happen at the end of the year. It was discussed to take the expense out of the maintenance expense operating line. Vice Chairman Butt does not feel comfortable at this time that the major issues have been addressed. Selectman Donison said there is \$162,000 in the fund and they have a list of critical and necessary items that total \$65,000 that is critical or necessary, feels the \$1,500 for the obligation of repair is not a big deal. Vice Chairman Butt said he agrees it is not a big deal, but does not feel the money should come from that fund. Selectman Lacasse feels that is not where the money went when they received the check and the money should not come out of there. Selectman Osborne feels the money should come from the CIP fund. Vice Chairman Butt said he does not know if anything on the list is esthetics or repairs to preserve. Chairman Clow said sometime they walk the line between esthetics and needing improvement. It was discussed the library restored their windows instead of replacing them. Selectman Donison said if they weren't working with a default budget he would say the money would come out of the General Fund instead of the Government Building and Maintenance Fund.

**GROUNDS MAINTENANCE** – Chairman Clow said the Trustees approved \$2,000 from the Sawyer Trust for decorative landscaping services around the town center but not to include the safety complex. This will not be

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funded in future years by the Sawyer Trust because they feel it should be covered by the taxpayers. Vice Chairman Butt said he looked at the guidelines for grants and does not think this has ever been funded by the taxpayers and said typically a fund was phrased in a way that if the taxpayers have not been required to expend money for something the fund could cover it. Vice Chairman Butt said is it based on what taxpayers have not paid for or what they think the taxpayers would not pay for. Selectman Donison feels they should open the safety complex gardens up to someone to maintain with a plaque in their honor. Chairman Clow said the Trustees will pay the \$2,000 for this year. Chairman Clow sees the difference as something that would last many years and something that has to be done every year for the Trust to cover. Vice Chairman Butt said some of the landscaping at the Safety Complex was donated by a business and is not being maintained and should be part of the normal maintenance costs for the town. Vice Chairman Butt wants to have Naomi Bolton ask Margo's Garden what they will be getting for the \$2,000.

**Chairman Clow moved, Vice Chairman Butt seconded to spend up to \$180.00 from the Town Office Building Maintenance Line to pay for the work that has already been done at the Safety Complex. Passed 5-0-0**

**CORRESPONDENCE** – Chairman Clow said they held a non public meeting on Saturday morning for the purpose of interviewing 4 candidates for the position of Town Administrator. Two candidates will be coming back for second interviews, most likely on June 29<sup>th</sup>. The 2 individuals who have been chosen to return will be notified through Primex and will be given the parameters of the second interview. Chairman Clow will contact the 2 people that were not selected to return for a second interview. If the Board chooses to hire someone on June 29<sup>th</sup> it won't take long to get the person on the job.

**Chairman Clow moved, Selectman seconded to enter into non public session @ 9:50 p.m. pursuant to the authority granted in RSA 91-A:3, II (a & c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Donison – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0**

**Chairman Clow moved, Selectman Lacasse seconded to come out of non public session @ 9:55 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Donison – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0**

**Chairman Clow moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session pursuant to the authority granted in RSA 91-A:3, II. Passed 5-0-0**

**Chairman Clow moved, Selectman seconded to enter into non public session @ 9:55 p.m. pursuant to the authority granted in RSA 91-A:3, II (a & c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Donison – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0**

**Selectman Donison moved, Selectman Lacasse seconded to come out of non public session @ 9:59 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Donison – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0**

**Selectman Donison moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session pursuant to the authority granted in RSA 91-A:3, II. Passed 5-0-0**

## ADJOURNMENT

A True Record.

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Cherry Palmisano, Recording Secretary